

Minutes for Te Ohu Whakahaere Approvals - 14 February 2024

14/02/2024 | 02:30 PM - Auckland, Wellington New Zealand Standard Time

Online via MS Teams

Attendees (7)

Diane Lithgow - Te Pūkenga; Kim Davies - NMIT; Harry Leder - Open Polytechnic;
Shelley Wilson - Wintec; Harry Leder - Te Pūkenga; Maggie Wells - Open Polytechnic;
Ginny Vincent – Primary ITO

Apologies: Doug Pouwhare - Service IQ, Rose Marsters - Wintec, Leoni Drew - Toi Ohomai,
Paul Neumann - MITO, Veraneeca Taiepa - Unitec, Liz McKenzie - Te Pūkenga,
Paula Simeon - Wintec

Present:

Tim Stevens (Kaihautu - Quality Assurance & Approvals), Kharen Hope (Principal Advisor -
Programmes, attended items 5 & 6), Louise Courtney (Governance Advisory, minutes)

1. Karakia Timatanga

The hui opened with karakia lead by D. Lithgow at 2:34pm.

2. Welcome and Apologies

The Chair acknowledged that today was the first day of consultation for kaimahi | staff impacted by
Taraia te anamata and appreciated those that could make today's hui | meeting.

Apologies were received and accepted from L. Drew, L. McKenzie, R. Marsters, D. Pouwhare, P.
Neumann, P. Simeon, and V. Taiepa for absence.

3. Administration

3.1 Ngā ohu membership list

The membership list was noted.

3.2 Minutes of the Previous Meetings

RESOLVED (moved from the Chair)

*THAT Te Ohu Whakahaere Approvals approve, as a true and accurate record, the minutes of Te Ohu
Whakahaere Approvals meetings held:*

- a) online on 24 January 2024 and
- b) via e-meeting from 25 to 26 January 2024

CARRIED

3.3 Interests Register

The Interests Register was noted.

4. Review of qualifications developed by Wintec for offshore delivery to be submitted to NZQA

The Kaihautu - Quality Assurance & Approvals explained that the Wintec international team have formed a working relationship with tertiary providers in China, specifically Jinhua. The qualification and programme were developed and then approved by the New Zealand Qualification Authority (NZQA). The Kaihautu - Quality Assurance & Approvals highlighted that the programme was being delivered in China, not New Zealand. He also noted that the 'no completion' note was due to students not yet attaining the required level of International English Language Testing System (IELTS).

Pātai | Questions from Te Ohu:

- In response to a query about the approval process, the qualifications had been approved by the Wintec Academic Committee (WAC). Members requested that the minuted approval from WAC be included in the supporting documents.
- It was clarified that the Jinhua Polytechnic delivers its own programme/qualification. Students who attain that qualification can apply for the Wintec qualification subject to meeting the required IELTS level.
- Assurances were sought, and confirmed by kaimahi | staff, that any necessary corrections and amendments identified by both the Te Pūkenga Quality Team and Te Ohu Whakahaere Approvals would be made to the qualification details documents prior to submission to NZQA.

RESOLVED (H. Leder / S. Wilson)

THAT Te Ohu Whakahaere Approvals approve for submission to the New Zealand Qualifications Authority (NZQA):

- a) 3715 NZQF Diploma in Computer Applications
- b) 3716 NZQF Diploma in Networking
- c) 3717 NZQF Diploma in Engineering

CARRIED

5. New programme approval and accreditation, 3708-2 New Zealand Certificate in Scaffolding (General) (Level 3)

The Kaihautu - Quality Assurance & Approvals noted that a review of the programme documents had been undertaken, however, due to time constraints the documents were submitted to Ohu members and the Te Pūkenga Quality Team at the same time.

The Ohu requested that a consistent template/format is used in future.

The Chair noted that the Ohu had reviewed both the Level 3 and Level 4 programmes to their satisfaction with edits recommended. Principal Advisor - Programmes advised that most edits received prior to the meeting had been amended and queries addressed, highlighting that:

- Non-standard course coding would not be changed because the programmes would not be offered nationally.
- In relation to awards, all the courses are compulsory.
- The Te Pūkenga Quality Team advised how best to word capstone achievement, so it was reclassified as an assessment and is now a learning outcome.

Pātai | Questions from Ohu members:

- whether prior learning or equivalent qualifications should be shown as a possible outcome? K. Hope responded that it would be reflected in the students' enrolment detail.
- the size of the courses and level of detail in content statements. K. Hope replied that the challenge was having an old programme which needed to incorporate new requirements. While the team had initially worked on producing a document with less content, feedback from tutors was to keep the detail as it was useful guidance to delivering the courses.

RESOLVED (G. Vincent / S. Wilson)

THAT Te Ohu Whakahaere Approvals approve for submission to the New Zealand Qualifications Authority (NZQA) 3708-2 New Zealand Certificate in Scaffolding (General) (Level 3).

CARRIED

6. New programme approval and accreditation, 3710-2 New Zealand Certificate in Scaffolding (Trade) (Level 4)

Principal Advisor - Programmes noted that:

- the 'Russian Doll' was intentional and was written in prior to complex apprenticeships being available.
- the team have applied NZQA for pre-approval of a name change to the qualification, but that it cannot be applied until the approval comes through.

- the programme is 10 credits over requirement but within the 5% tolerance; all the credits are necessary.

The Chair thanked kaimahi for the work acknowledging that the sector is looking forward to this qualification being available.

RESOLVED (G. Vincent / S. Wilson)

THAT Te Ohu Whakahaere Approvals approve for submission to the New Zealand Qualifications Authority (NZQA) 3710-2 New Zealand Certificate in Scaffolding (Trade) (Level 4).

CARRIED

K. Hope left the meeting at 3:07pm.

7. General Business

- The Kaihautu - Quality Assurance & Approvals advised that the New Zealand Diploma in Vet Nursing Level 6 is being prepared for March.

8. Karakia whakakapi

The hui closed with karakia lead by D. Lithgow at 3:12pm.